

~~SECRET~~ ~~EYES ONLY~~

~~CONFIDENTIAL~~

MINUTES

MEDICAL STAFF CAREER SERVICE BOARD MEETING
Wednesday, 10 April 1957

Present: C/MS - Chairman Dr. Tietjen
C/PD - Voting Member
C/PCD - Voting Member
Personnel Placement Officer
C/ASD - Executive Secretary
Secretary to C/MS - Recording Secretary



25X1A9A

1. Minutes of Previous Meeting

a. The Minutes of the Medical Staff Career Service Board Meeting of 27 March 1957 were approved by the Members as written.

b. As requested by the Board at its Meeting of 27 March 1957, the Executive Secretary queried the Chairman, Technicians Panel, and members of ASD regarding the advisability and desirability of publishing vacant positions prior to consideration of the Board so that anyone interested might apply. All individuals consulted stated they did not feel such a procedure would be advisable and the Executive Secretary also could see no advantage to be gained. However, the Board felt that it would be advantageous to know who might be interested in any given assignment and the Executive Secretary was, therefore, requested to institute a procedure of making vacancies known before being considered by the Board. The method of notification will be through command channels allowing the appropriate supervisor to comment. As an initial step, all positions of grade GS-10 and above will be included in this procedure.

2. Assignment

25X1A9A The Executive Secretary announced the appointment of [redacted] 25X1A9A
[redacted] GS-6, Medical Technician, to the vacant position at [redacted] The
Members concurred in this assignment on an individual basis prior to the 25X1A6A
Meeting.

3. Review of Fitness Reports

25X1A9A The Members noted the receipt of a Fitness Report on [redacted] 25X1A9A
[redacted] GS-9, Medical Technician, who recently transferred from the Medical
Staff to the FI Staff.

4. Field Reassignment Questionnaire

The Executive Secretary announced the receipt of a Field Reassignment Questionnaire from [redacted] GS-7, Medical Technician. 25X1A9A

25X1

DOC	21	REV DATE	14 APR 1957	BY	[redacted]
ORIG COMP		GPI	39	TYPE	or
ORIG CLASS	5	Appr'd for Release	2002/09/03	CIA-RDP78-06180A000200010026-7	
JUST	22	NEXT REV	2011	AUTH	HR TO-2

~~CONFIDENTIAL~~

~~SECRET~~ ~~EYES ONLY~~

~~CONFIDENTIAL~~
~~SECRET EYES ONLY~~

25X1A9A

Prior to the receipt of this document, the Board approved the extension of [] tour of duty from July 1957 to July 1958; therefore, no action will be taken with the exception of an acknowledgement of receipt.

5. Periodic Step Increase

25X1A9A

The Board noted that [] GS-3, Clerk, will receive a Periodic Step Increase in the near future.

6. Report of Training for 1956

C/PCD reviewed his annual report of training in which the Medical Staff participated during 1956. That portion of the report regarding training for new employees will be extracted for circulation to the Members for comments and recommendations. C/PCD will incorporate them into a report which will be presented at a Career Service Board Meeting in the near future.

7. Competitive Promotion Program - CIA Regulation []

25X1

The Executive Secretary again stated there seems to be confusion as to what is required of Career Service Boards in regard to the Competitive Promotion Program and that the DD/S has indicated his interest in this program on several occasions. C/MS announced he will discuss this entire matter with the DD/S in the near future and will convey the results of this discussion to the Board. Further consideration of this matter was deferred pending C/MS' report.

8. Miscellaneous

25X1A9A
25X1A6A

a. The Executive Secretary reviewed a commendation received from the [] for [] GS-8, Medical Technician.

b. The Executive Secretary read the endorsement of DC/ASD on the Career Preference Outline of [] GS-12, Pharmacist (Administrative) which was not available when the Outline was reviewed at the meeting of 27 March 1957. 25X1A9A

c. C/PCD asked that the Board consider a nominee for the position of Administrative Officer, Special Support Staff, at a meeting in the near future.

d. The Executive Secretary announced that [] prospective staff psychiatrist, will be in Headquarters on 11 and 12 April 1957 for his pre-employment processing. 25X1A9A

MS/mam

Distribution:

Orig - C/MS

1 - DC/MS

1 - C/PD

Approved/MSD Release 2002/09/03 : CIA-RDP78-06180A000200010026-7

1 - C/PCD

1 - C/ASD

~~CONFIDENTIAL~~
~~SECRET EYES ONLY~~